

**Educational Cabinet Minutes**  
**June 7, 2022, 2:30 pm**  
**Intermediate II Breakout Room**

**Attendees:** Jim Conway, Jeff Crotty, Kellie Dudla, Lisa Fox, Ann Moellman, Ginny Mondschein, Deb Quillinan, Kenneth Schenk, Summer Steves, Megan Coker, Courtenay Hall, Ashley Gershen (virtual)

**Cabinet Membership for 2021-2022:**

Jim Conway (Principal), Megan Coker (Innovation/Instructional Tech), Jeff Crotty (5-6), Kellie Dudla (K-2nd), Lisa Fox, Ashley Gershen (3rd-4th), Courtenay Hall (Parent), Ann Moellman (Lighthouse Coordinator), Ginny Mondschein (Curriculum Coordinator), Deb Quillinan (EST), Kenneth Schenk (MCI), Summer Steves (Parent/PTSO Rep)

**Cabinet Goals for 2021-2022:**

1. Ensure that all students receive the CASEL approved LIM direct lessons K-6.
2. Ensure that the LGES committee structure allows us to move forward with leadership initiatives and standards aligned academic programs.

**UPDATES**

Principals Update	<p><b>Specialist Fun Day!</b></p> <p>Thank you special area teachers for organizing today's program to provide time to help with our transition to the new cluster structure!</p> <p><b>Cabinet Membership for 2022-2023</b></p> <p>K/1- Morgan Byrne 2/3 - Alayna Lavigne 4/5 - Jeff Crotty 6 - Paul Kelly MCI - Mallorie Meyer EST - Deb Quillinan Parent Reps - Summer Steves, Courtenay Hall Curriculum Coordinator - Ashley Gershen Lighthouse Coordinator - TBD Jim Conway Megan Coker Lisa Fox</p> <p><b>Curriculum Leaders for 2022-2023</b></p> <p>Science - Geoff Bizan Math - Brian Thomsen Social Studies - Bridget Crossman Special Education - Cassie Gearing ELA - Emily Holderman MCI (Multiple Curriculum Integration) - Heather Usher</p>
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	<p><b>Music</b>          Congratulations to Mallorie &amp; Ken! The Spring concert and dress rehearsal were amazing. We had a great turn out of families who were happy to see their kids perform. Music is a big and important part of our school with 130 students taking part in either chorus or band, or both!</p> <p><b>Congratulations to Our Retirees!</b>          Congratulations to our amazing group of retirees! Thank you for all that you have done on this committee, for our students, families and your co-workers!          Andrea Daley          Kellie Dudla          Ann Moellman          Ginny Mondschein          Kenneth Schenk</p> <p><b>LIM</b>  <i>Staff MRA</i> - Time was devoted to completing this survey at our last staff meeting. If you did not complete the survey, please do so as soon as possible. <b>LIM Staff Survey</b></p> <p><i>LIM Family MRA</i> - We had a great response from families with approximately 120 responses.</p> <p><i>LIM Student MRA</i> - 4th-6th grade students need to complete the MRA. A time will be scheduled where Jim and Ann take the students through the survey.</p> <p><i>Leadership Binders</i> - Like last year, please keep the binders &amp; send the materials home.</p> <p><b>Jumpstart</b>          We are still in need of two teachers. If you are interested please reach out to Jim. One of our new teachers, Emily Warnt may be interested in one of the positions.</p> <p><b>Summer Activities in the Building</b>          There is a lot of activity in the building over the Summer with Jumpstart (50 students), STEM Camp (52 students), library and reading programs.</p>
PTSO Summer Steves	
MCI Kenneth Schenk	May Minutes
EST Deb Quillinan	
K-2 Kellie Dudla	

3-4 Ashley Gershen	
5-6 Jeff Crotty	
Action Team Minutes	Scoreboard - June Science Fair - June PARP - June Math Night - June Leadership Assembly - June Flag Day - June -

## **Educational Cabinet Shared Decision Making Discussion Items**

### **I. LGES Staffing Update**

Thank you to everyone who was on an interview committee. The below list all met with Doug Huntley for his approval and are on the June 14 BOE agenda for appointment.

Zoe Chodak, - K-6 Counselor  
Torri Coddington, K-6 Social Worker  
Mariah Nissen, K-6 General music  
Emily Warmt, 5th Special Education  
Maggie Kelly - Reading  
Michelle Thornquist - 4th General Education

The following is a link to the 2022-2023 teaching staff - **Teaching Staff 2022-2023**

Carol Bodette is moving to the Jr.-Sr. HS next year. Thank you to Carol for the great work that she has done at LGES! We plan to fill the TA position.

### **II. Curriculum Discussions for 2022-2023**

Two areas of focus were discussed.

1. Our EnVision Math program contract is up. This next year (22-23) is the last time we will get materials. We have morphed into using modules 4th-6th grade. We will need to take steps and make decisions about our math program for the following years and have research/evidence to help guide our decisions.
2. We have opportunities to move back to small group instruction, and this will be important work next year. We will return to the best practices of small group instruction and the workshop model that were challenging during covid. Ashley will be directly connected to this work.

### **III. Summer Meeting**

The Cabinet Summer meeting will be August 4th at 11am. Location is dependent on the weather. More information to follow.

#### **IV. Let's Get Acquainted Night**

It was agreed that we will have K-6 LGAN for one night only and not separate k-2 and 3-6. LGAN will be on Thursday September 15, 2022. A schedule will be created and shared that will allow families to attend presentations at multiple levels. Specialists will now only attend one LGAN and not two. Our school is much smaller than we were in the past which allows this to happen. There was discussion regarding specialists possibly making short videos that are shared with families before the night.

#### **V. Other items**

- Please provide copies of classroom maps to Karl and Lisa before you leave for the Summer.
- Please make sure all your open PO's have been received, signed and submitted. If you have not received something please let Lisa know as soon as possible.
- Please make sure all Form C's have been submitted for field trips?
- If you have any technology requests please submit them before you leave for the Summer. Some requests, like moving a smart board, go through BOCES and it can be a lengthy process. So please take a look at your new spaces and decide what you will need and where.
- Ken shared that the LGVFD truck will be displaying a large flag at the front of our school on Flag day. On flag day please wear your patriotic colors or blue Warrior Spirit shirts (PARP shirts)
- Megan shared that the Lighthouse Teacher posting is not related to the LIM program, but an instructional technology support position.
- Megan shared that the district will be moving to Parent Square for communication. This will replace School Messenger (mass notifications) and Remind (classroom/parent communication). Our license with Remind will not be renewed for the 22-23 school year and the expectation is that it will not be used by teachers because the free version is not EdLaw2d compliant. Megan will be reaching out to teachers regarding this and training. Parent Square has many features that will be introduced gradually by the district. More information [here](#).
- In celebration of all of our grade level boats moving across the lake, popsicles will be available in the cafeteria freezer on Monday, May 13. Teachers can distribute these to their classes at a convenient time.

#### **VI. Wrap Up**

Jim thanked everyone on cabinet for their leadership over the past year. We made some big shifts with our action teams and the changes were impactful. Events and activities were very successful.

End: 3:30pm